

Gagnon 1 hearings for incarcerated individuals;

- These hearings will be held every Monday, Thursday and Friday (unless courts are closed due to the holiday)
- Hearings will start promptly at 8:30 am and all parties should join/call in 10 minutes prior to the start time
- The Public Defender's Office will receive a standing Teams invite that will allow for the assigned attorney to join the link every Monday, Thursday and Friday
- Private attorneys representing offenders for a Gagnon 1 jail hearing should email gagnon1@alleghencycourts.us and include the following;
 - An email address at which they would like to receive the Teams link to participate via video
 - If an attorney wishes to participate via telephone only, the Teams call-in number will be an option provided with the emailed Teams link
 - Attorneys will be notified via email of the date and time of their Gagnon 1 jail hearing
- All Attorneys should join/call-in at the designated start time and mute their microphone and video until their client's case is called
- If the attorney is not able to connect with Adult Probation via email in a timely manner, they may contact the supervising probation officer for access to the Teams link/phone number and date of hearing

The preferred method for scheduling a Gagnon 1 jail hearing is that the attorney contact Adult Probation via the email address above to receive Gagnon 1 scheduling information in a timely manner

Please note that filing a praecipe of appearance is not a notification to Adult Probation for scheduling a Gagnon 1 hearing

Gagnon 2 hearings for incarcerated individuals;

- Allegheny County Court of Common Pleas and Adult Probation are conducting Gagnon 2 violation hearings via Microsoft Teams for individuals housed in the Allegheny County Jail and Alternative Housing
- Gagnon 2 violation hearings through Teams will be scheduled by the court staff of the judge of record on the case(s)

- All parties, the attorney of record, Adult Probation's court liaison officer, and the court reporter will receive an email advising them of the date and time of the hearing and the Teams link to join the hearing
- All parties should join the hearing at the designated time and mute their microphones and video until their case is called

Gagnon 1 hearings for individuals in the community

- These hearings will be held every Tuesday (unless courts are closed due to the holiday).
- If you are scheduled for a Gagnon 1 hearing, please download the Microsoft Teams app on your mobile device. Teams can also be accessed through your computer. Instructions for downloading and accessing Teams can be found on the Allegheny County Court website
- Hearings will begin promptly at 8:30 am and all parties should join/call-in 10 minutes prior to the start time.
- Probation officers will receive a standing Teams invite that will allow for the assigned officer to join the link every Tuesday
- Offenders will receive the Teams link via email or text message from their assigned probation officer and/or legal counsel
 - If the offender is unable to participate in the hearing via Teams video, a call-in phone number will be provided to participate via audio only
- Private attorneys who wish to be notified when a Gagnon 1 street hearing is being scheduled for their client should email Gagnon1@alleghenycourts.us
 - An email address at which they would like to receive the Teams link to participate via video
 - If an attorney wishes to participate via telephone, the Teams call-in number will be an option provided with the Teams link sent as outlined above
- Attorneys will then be notified via email of the date and time of their Gagnon 1 street hearing
 - Attorneys should join/call-in at the designated start time and mute their microphone and video until their client's case is called
 - If the attorney is not able to connect with Adult Probation via email in a timely manner, they may contact the supervising probation officer for access to the Teams link/phone number, date and time of the hearing

The preferred method for scheduling a Gagnon 1 jail hearing is that the attorney contact Adult Probation via the email address above to receive Gagnon 1 scheduling information in a timely manner

Please note that filing a praecipe of appearance is not a notification to Adult Probation for a Gagnon 1 Hearing.

Gagnon 2 hearings for individuals in the community

- Allegheny County Court of Common Pleas and Adult Probation are conducting Gagnon 2 violation hearings via Microsoft Teams for individuals who are scheduled to appear for their hearing from the community
- If you are scheduled for a Gagnon 2 hearing, please download the Microsoft Teams app on your mobile device. Teams can also be accessed through your computer. Instructions for downloading and accessing Teams can be found on the Allegheny County Court website
- Gagnon 2 violation hearings through Microsoft Teams will be scheduled by the Court staff of the Judge of record on the case(s)
- The attorney of record, court liaison officer, and the court reporter will receive an email advising them of the date and time of the hearing and the Teams link to join the hearing
 - The Adult Probation court liaison officer will forward the Teams invitation to the supervising probation officer
- Offenders will receive the Teams link via email or text message from their assigned probation officer and/or legal counsel
 - If the offender is unable to participate in the hearing via Teams video, a call-in phone number will be provided to participate via audio only
- All parties should join the hearing at the designated time and mute their microphones and video until their case is called