

FREQUENTLY ASKED QUESTIONS ABOUT SUPPORT

(While operating under the Court's emergency order for essential functions)

1. **QUESTION:** I am an attorney and I want to file a support complaint on behalf of my client. How can I do that?

ANSWER: You can file a support petition online at www.humanservices.state.pa.us/CSWS. Select the ATTORNEY tab and follow the instructions, or mail a completed [Complaint for Support](#) and [Application for Support](#) to Family Division, Intake Department, 440 Ross Street, Pittsburgh, PA 15219.

2. **QUESTION:** Do I have to continue to pay my child support?

ANSWER: Yes, you must continue to pay your child support as Ordered.

3. **QUESTION:** Where can I find instructions on how to pay my child support?

ANSWER: Payments can be made online at www.childsupport.state.pa.us, by credit card over the phone at 1-800-955-2305, or by mail at PA SCDU, PO Box 69110, Harrisburg, PA 17106-9110. Please include your PACSES member ID number on all payments. Please review www.humanservices.state.pa.us/CSWS for payment instructions.

4. **QUESTION:** What if I have lost my job or my income has decreased and I am unable to pay support, how to I modify my child support?

ANSWER: You can file a support modification petition online at www.humanservices.state.pa.us/CSWS. Select "I would like to . . . begin/resume a request for support services." Written request for modification can be emailed to 1stFOP@pacses.com, or call 412-350-5600.