

How to Download the Microsoft Teams Application to your Smart Device

Get the Teams mobile app



- Use the appropriate Appstore for either IOS or Android
- Search for the Microsoft Teams App  Microsoft Teams
- Download the App to your phone
- Once the App downloads hit “install”
- It will ask you to sign into your email account or for you IOS Apple ID. Enter either of those to continue
- Once the App installs on your phone – hit the Microsoft Teams App to open it
- “Welcome to Microsoft Teams” will come up
- Sign into the Microsoft Teams App using your Microsoft 365 email if you have one or if you do not have one click the “sign up for free” link right on the Microsoft Teams App
- Sign up for a personal account
 - Enter your cell phone number
 - Choose a password – make sure that you remember that password for future use of the App
 - Enter your First Name and Last Name
 - Enter your Date of Birth
 - You will then get a verification code texted to you
 - Enter the verification code

Your Microsoft Teams App is now ready to use