



FIFTH JUDICIAL DISTRICT OF PENNSYLVANIA
OFFICE OF THE COURT REPORTERS
 542 FORBES AVENUE, SUITE 415 ♦ PITTSBURGH, PENNSYLVANIA 15219
 PHONE (412) 350-5414 ♦ FAX (412) 350-5827

REQUEST FOR TRANSCRIPT (FORM 227.1A)

DOCKET/CASE NUMBER(S) _____ _____	CAPTION _____ _____
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TRANSCRIPTION REQUEST DETAILS

DIVISION Civil Criminal Family/Adult Family/Juvenile Orphans'

JUDICIAL/HEARING OFFICER _____

TYPE OF PROCEEDING _____

DATE PROCEEDING STARTED: _____ **ENDED:** _____

TRANSCRIPT PURPOSE

Is this transcript being requested for the purpose of an appeal to the Superior Court, the Commonwealth Court or the Supreme Court?

Yes No Unknown

Is this a Children's Fast Track Appeal?
Pa.R.A.P. 102. Any appeal from an order involving dependency, termination of parental rights, adoptions, custody or paternity.

Yes No Unknown

REQUESTED PORTION

Request For Transcript, Certification And Waiver (Form227.1A)

TRANSCRIPT	ORDERED	WAIVED
Complete Proceeding		
Plaintiff's Case		
Defendant's Case		
Closing Argument		
Charge		
Other		

 Signature of Judge if less than entire transcript is Ordered. (Pa.R.A.P. 1922(b) & Allegheny County Local Rule of Civil Procedure 227.1)

DELIVERY AND DEPOSIT DETAILS

DELIVERY TIME
 Ordinary Expedited Daily Same Day
72 hrs or less 18 hrs or less 6 hrs or less

PROCEEDING LENGTH

Less than 1 Hour	1-4 Hours	More than 4 Hours up to One Day	Multi-Day <i>(enter the number of days)</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

DELIVERY FORMAT
 Electronic Bound Paper

SPECIAL DELIVERY INSTRUCTIONS:

DEPOSIT AMOUNT \$ _____
 ALL CHECKS MUST BE MADE PAYABLE TO "ALLEGHENY COUNTY"

DATE DEPOSIT RECEIVED _____

CASH **CHECK NUMBER:** _____

Transcription will not begin without the appropriate deposit and/or approved waiver of transcript costs.

COURT USE ONLY	APPROVAL TO PROCEED			
	<input type="checkbox"/> Standard	<input type="checkbox"/> Court Appt/Gov't	<input type="checkbox"/> Reduced	<input type="checkbox"/> IFP
	Approved _____		Date _____	

REQUESTOR

Litigant Non-Litigant Attorney

REQUESTOR'S NAME _____

REQUESTOR'S EMAIL _____

REQUESTOR'S PHONE _____ **FIRM/AGENCY PHONE** _____

FIRM/AGENCY NAME _____

ALTERNATE CONTACT NAME & E-MAIL *(Optional)* _____

ADDRESS _____

CITY, STATE ZIP _____

SIGNATURE OF REQUESTOR _____

ATTORNEY SUBMISSIONS ONLY

Choose One:
 Private Court Appointment/Gov't

STATE ID: _____

TRANSCRIPT REQUEST INFORMATION

Rate Schedule

The costs payable by a requesting party, other than the Commonwealth or a subdivision thereof, for a transcript in paper or electronic format shall be:

- Ordinary \$3.00/page
- Expedited \$4.50/page
- Daily \$6.00/page
- Same Day \$9.00/page

Deposit Schedule

Requesting parties, other than the Commonwealth or a subdivision thereof, shall make a deposit of 50% of the estimated cost of the transcript as determined by the Allegheny County Office of Court Reporters, unless the requesting party is in arrears regarding payment for transcripts previously ordered, in which case a deposit equal to the full amount of the estimated cost of the transcript may be required.

The Office of Court Reporters, in its discretion, may require a flat deposit of \$50 rather than the percentage-based deposit ordinarily required.

Copies of Filed Transcripts

A request for a copy, in paper or electronic form, of a transcript shall be provided according to the following schedule for requesters other than the Commonwealth or a subdivision thereof

- Ordinary \$2.00/page
- Expedited \$3.00/page
- Daily \$4.00/page
- Same Day \$6.00/page

Economic Hardship

Pursuant to Rule 4007(E), the cost for ordinary transcripts in matters under appeal or where the transcript is necessary to advance the litigation shall be waived for litigants who are represented by a court-appointed attorney or have been permitted by the court to proceed in forma pauperis or whose income is less than 125 percent of the poverty line as defined by the U.S. Department of Health and Human Services (HHS) poverty guidelines for the current year.

The cost for ordinary transcripts in matters under appeal or where the transcript is necessary to advance the litigation shall be reduced by one-half for a litigant whose income is less than 200 percent of the poverty line as defined by the HHS poverty guidelines for the current year.

A litigant who is currently represented by a court-appointed attorney or who has a court order granting in forma pauperis status shall be entitled to a waiver of costs for ordinary transcripts after documentation of such is provided to the Office of Court Reporters.

Other litigants who are only requesting a waiver of all or a portion of costs for ordinary transcripts shall make such request by filing a "Petition for Waiver of Transcript Costs" with the appropriate Division of the Court. This petition is available at the Office of Court Reporters, the Department of Court Records and on the Fifth Judicial District Website. The Petition must be supported by an affidavit substantially in the form required by Rule 240(h) of the Pennsylvania Rules of Civil Procedure and the related "Request for Transcript (Form 227.1A)" must be attached. An order granting such a waiver will be applicable to the specified transcript request only.

FOR COURT USE ONLY

RECEIVED _____ INFORMATION VERIFICATION DATE _____ DATE PREVIOUSLY FILED: _____

RATE: Standard Reduced Gov't IFP Exp: _____ FINAL: Sole Shared by _____ COPY TYPE Party Public

Number of Requests