

IN THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA  
FAMILY DIVISION

IN RE: DUTY TO MEET & CONFER

Administrative Docket

AD -2015- 225 -FD

ADMINISTRATIVE ORDER OF COURT

AND NOW, this 17<sup>th</sup> day of June 2015, it is hereby **ORDERED** that effective **June 22, 2015**, litigants in matters heard in the Family Division—Adult Section shall be required to meet and confer prior to the filing and presentation of a motion as set forth below.

1. Litigants are to confer prior to the filing and/or presentation of any motion before the Court and are to attempt, in good faith, to reach amicable resolution of the issues involved. (Litigants include: Counsel representing a party and parties who are self represented.)
2. Each Motion filed shall contain a certificate of compliance setting forth a brief statement of the extrajudicial means employed to resolve the dispute, in substantially the form attached.
3. Failure to comply with this rule may result in sanctions. Good faith efforts toward amicable resolution shall be considered as a factor in determining whether or not the requested relief is appropriate, the propriety of sanctions, or in determining the exigency of circumstances, if relevant.
4. In the event that any party is self-represented in a matter where any party involved in the matter is either a protected party in a PFA, or has been the subject of domestic violence allegedly perpetrated by the opposing party at any time within the past 24 months, the Party must state so in their certificate and said reason shall be sufficient for purposes of this rule in excusing the requirement to confer in advance.

BY THE COURT:



\_\_\_\_\_, A.J.  
Kim Berkeley Clark  
Administrative Judge

Docket No. \_\_\_\_\_

CERTIFICATE OF COMPLIANCE WITH ADMINISTRATIVE ORDER AD -2015-\_\_\_\_\_-FD

I certify that I have complied with Administrative Order AD -2015-\_\_\_\_\_-FD as noted below.

Talked by phone \_\_\_\_\_  
(date)

Met in Person \_\_\_\_\_  
(date)

Telephoned/Left message \_\_\_\_\_  
(date)

Emailed \_\_\_\_\_  
(date)

Emergency \_\_\_\_\_

Other: \_\_\_\_\_

Domestic Violence Waiver \_\_\_\_\_

Unable to Confer because: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date