

**IN THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA  
ORPHANS COURT**

**IN RE:** \_\_\_\_\_ **Child Present:**  yes  no  Appearance waived  
**Represented by:** \_\_\_\_\_  *Guardian ad litem*  **Counsel**  
a minor

**Orphans Court No:** \_\_\_\_\_

<b>Mother:</b> _____	<b>Father:</b> _____	<b>Caseworker:</b> _____
<b>Present:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Present:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Present:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Represented by:</b> _____	<b>Represented by:</b> _____	<b>County Solicitor:</b> _____

**TPR PRETRIAL ORDER**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a petition for Involuntary Termination of Parental Rights having been filed by Allegheny County Office of Children, Youth and Families (CYF), this Court determining that all parties have been served, and \_\_\_\_\_ Mother \_\_\_\_\_ Father through counsel or pro se advising the Court of his/her intent to contest, it is hereby ORDERED:

1. A contested TPR hearing is scheduled before the undersigned for the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ .m., courtroom no. \_\_\_\_\_, Family Court Facility.

2. No later than fourteen (14) days prior to the date set for trial, parties to the proceedings shall file and serve pre-trial statements, with a copy delivered to the undersigned. The pre-trial statement shall include the following matters:

(a) The name of each person whom the party intends to call at trial as a witness, including expert witnesses. Notwithstanding the three (3) page limitation set forth at (b) below, the party shall attach to the pre-trial statement the entire report of each expert witness listed in the pre-trial statement. This report shall describe the witness's qualifications and experience and state the substance of the facts and opinions to which the expert is expected to testify and a summary of the grounds for each opinion. The testimony of any person who is not identified in a timely filed pre-trial statement may be excluded at trial. The testimony of

an expert witness may not be inconsistent with or go beyond the fair scope of his or her report.

(b) The testimony of any witness which the proponent wishes to provide by telephone shall be noted on the pretrial statement. Any objections to the presentation of the testimony by telephone must be made in writing at least eight (8) days before trial, or the telephone testimony will be permitted. If a timely objection is made, telephone testimony will not be permitted at trial absent extraordinary circumstances without an order of court. A party seeking such an order must petition the court at least five (5) days prior to trial.

(c) A list of all of the exhibits which the party expects to offer in evidence, containing an identifying mark for the exhibit. Petitioners shall use numbered exhibits and Respondents shall use lettered exhibits. Any exhibits that do not exceed three (3) pages shall be attached to the pre-trial statement, and all exhibits not attached to the pre-trial statement shall be described. All exhibits shall be available for inspection by any opposing party at any time after the filing of the pre-trial statement.

(d) Those portions of the CYF record which are to be relied on at trial shall be described with sufficient specificity so as to enable all counsel to readily identify those portions of the record. Unless otherwise precluded by law, statute or court order, the entire CYF Record shall be made available for inspection by any opposing party at any time after the filing of the pre-trial statement.

3. Only documents or other writings and portions of the CYF Record listed in the Pre-trial statement may be offered in evidence at trial except as rebuttal evidence.
4. No pre-trial statement or any modifications thereafter may be filed beyond the deadline for filing without an order of court permitting the late filing.

5. The parties shall enter into stipulations to the fullest extent possible.
6. Absent compelling circumstances, no continuances will be granted on the day of trial.
7. All counsel are notified of the entry of this order by e-filing.
8. The agency to mail a copy of this order to any unrepresented parties by regular first class mail.

BY THE COURT:

\_\_\_\_\_, J.