

IN THE COURT OF COMMON PLEAS ALLEGHENY COUNTY, PENNSYLVANIA  
DEPARTMENT OF COURT RECORDS – CIVIL/FAMILY DIVISION

Plaintiff/Landlord NO: \_\_\_\_\_

VS.

Defendant/Tenant

TO: \_\_\_\_\_

Date of Notice \_\_\_\_\_

**IMPORTANT NOTICE**

YOU ARE IN DEFAULT BECAUSE YOU HAVE FAILED TO MAKE PAYMENTS TO THE DEPARTMENT OF COURT RECORDS, CIVIL/FAMILY DIVISION, REQUIRED OF YOU IN THIS CASE. UNLESS YOU ACT **WITHIN TEN DAYS FROM THE DATE OF THIS NOTICE**, THE SUPERSEDEAS, WHICH PERMITTED YOU TO REMAIN IN YOUR PROPERTY DURING THE APPEAL, MAY BE TERMINATED. YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW. THIS OFFICE CAN PROVIDE YOU WITH INFORMATION ABOUT HIRING A LAWYER.

IF YOU CANNOT AFFORD TO HIRE A LAWYER, THIS OFFICE MAY BE ABLE TO PROVIDE YOU WITH INFORMATION ABOUT AGENCIES THAT MAY OFFER LEGAL SERVICES TO ELIGIBLE PERSONS AT A REDUCED FEE OR NO FEE.

**LAWYER REFERRAL SERVICE:**

Allegheny County Bar Association  
436 Seventh Avenue  
11<sup>th</sup> Floor Koppers Building  
Pittsburgh, PA 15219  
412-261-5555

Signature of Plaintiff or Attorney

Address

**THIS DOCUMENT MUST BE MAILED**  
**USING U.S. POSTAL FORM 3817**