

PAYMENT INSTRUCTIONS FOR SUPPORT CASES

All support payments are centrally collected by the PA Statewide Collection & Disbursement Unit (PA SCDU).
Allegheny County Family Division does not collect and disburse support payments.

If your wages will be wage attached by your employer to pay your support obligation - your employer will be responsible for deducting and sending your support payments directly to PA SCDU. **Until you see deductions from your paycheck, you MUST pay your full support amount directly to PA SCDU, using any of the following methods. If your full support amount is not remitted within 31 days after your order is entered, you will be subject to any of the following enforcement remedies:**

- * **Initiation of a contempt proceeding** * **An increased wage attachment until all arrears are paid in full**
- * **A lien on any real property owned by you** * **Seizure of monies from your bank account**
- * **Credit Bureau reporting that will affect your credit rating** * **Suspension of your driver’s license**

TO AVOID OCCURRENCE OF ANY OF THE ABOVE, YOU MUST PAY YOUR FULL MONTHLY SUPPORT AMOUNT WITHIN 30 DAYS FROM THE DATE OF YOUR ORDER.

If your wages are not going to be attached to pay your support - you will receive a billing statement and coupons to use each month. You must pay the amount listed on the coupon as it may include the agreed upon arrears payment when a balance exists. You should use the temporary coupons attached to make your first payment as soon as possible, to avoid the enforcement remedies above. You will need to decide how you will pay your support, using any of the below options.

Payment Option	Fee	Description
Check and Money Orders	None	All payments made payable to PA SCDU and mailed along with Payment Coupon to PA SCDU, PO Box 69110, Harrisburg, PA 17106-9110.
Checking or Savings Account Debit www.ExpertPay.com	None	You must register and set up an account with ExpertPay. Please Allow 7 days for the payment to be received by PA SCDU. Customer Service 1-800-403-0879.
Credit Card and Phone		
www.AlleghenyCoChildSupport.com 1-800-701-8560	\$4.99 Minimum fee 3% of payment	Accepts Discover, Visa, MasterCard, and American Express. You will need the obligor's first and last name, mailing address, member number and Social Security Number to submit payment.
www.e-childspay.com 1-800-955-2305	\$60.00 Maximum fee 2.95% of payment	Accepts Discover, Visa, MasterCard. You will need the obligor's first and last name, mailing address, member number and Social Security Number to submit payment.
www.moneygram.com/PayBills 1-800-926-9400	up to \$300 - \$7.99 up to \$500 - \$10.99 up to \$1,000 - \$15.99 up to \$2,500 - \$36.99	Accepts debit and credit cards. Use PA Receive Code 14677 along with name, address, phone number, and member number to submit payment.
In Person		
MoneyGram	up to \$300 - \$7.99 up to \$500 - \$10.99 up to \$1,000 - \$15.99 up to \$2,500 - \$36.99	Find locations at www.moneygram.com/locations . Accepts cash and credit card. Use PA receive Code 14677 along with name, address, phone number, and member number to submit payment.
TouchPay Kiosk Family Division Court Facility Lobby 440 Ross Street Pittsburgh, PA 15219	\$0 to \$100 - \$3.00 For each additional \$100 add \$2.00	Accepts cash and credit cards. TouchPay system allows for information look up to insure payment is credited to correct individual.

COMPLETE ONE OF THE BELOW COUPONS AND MAIL TO PA SCDU WITH YOUR PAYMENT. YOUR NAME, MEMBER NUMBER AND SOCIAL SECURITY NUMBER MUST BE WRITTEN ON YOUR CHECK OR MONEY ORDER. YOUR SUPPORT PAYMENT MUST BE SUBMITTED IN THIS MANNER UNLESS MONEY IS BEING DEDUCTED FROM YOUR WAGES. IF YOU DO NOT KNOW YOUR MEMBER NUMBER, PLEASE CALL 412-350-5600. DO NOT MAIL CASH

**Pennsylvania State Collection and Disbursement Unit (PA SCDU)
Temporary Payment Coupon**

Member Name: _____
(Please include complete first and last name)

Member Number: _____ **Member Social Security #:** _____
(10 digit number, no spaces or dashes) (9 digit number)

Payment Number: _____ **Payment Amount:** _____
(Enter check or money order number from payment submitted with this coupon)

Please write your name, member number, and Social Security Number on each payment.

Mail Payments to: Pennsylvania SCDU
P.O. Box 69110
Harrisburg, PA 17106-9110

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