THE COMPULSORY ARBITRATION CENTER
CIVIL DIVISION
414 GRANT STREET ◆ 702 CITY COUNTY BUILDING
PITTSBURGH, PENNSYLVANIA   15219
(412) 350-5625

ARBITRATOR REQUIREMENTS & APPLICATION INSTRUCTIONS

Requirements:

1. Be a member of the Pennsylvania Bar and be actively engaged in the practice of law in Allegheny County.
2. Report at 9am on the date summoned and must set the entire day aside to serve.
3. Hear all case evidence, decide factual disputes, and legal issues prior to entering an award.
4. Use a court issued Chromebook to access the case file docket entries and documents electronically from the Department of Court Records website.

Application Instructions:

1. Complete the attached Arbitrator Application form.
2. Complete a W-9 form found in the Arbitration forms section on the Civil Division's website.
3. Use the **same** business address on **BOTH** forms as arbitrators are paid by check.
4. Submit both forms to the Arbitration Supervisor, Anna Majocha, at AMajocha1@alleghenycourts.us.

COURT of COMMON PLEAS of ALLEGHENY COUNTY, PENNSYLVANIA
CIVIL DIVISION

LANDLORD-TENANT ARBITRATOR APPLICATION FORM

Name _____

Firm _____

      Partner _____ **Associate** _____ **Individual**_____

Business Address_____ **Telephone** _____

_____

Home Address _____ **Telephone** _____

_____

E-mail Address_____

Date admitted to the Bar of Allegheny County: _____

My practice consists of the following: (Indicate by Percentage)

Civil Law _____%

Criminal Law_____%

Family Court Law_____%

Corporate Law_____%

Municipal Law_____%

Real Estate Law_____%

Taxation_____%

Decedent's Estate_____%

General Practice_____%

Other_____

Answer the following questions:

1. **Indicate your service interest below:**

   LT Arbitrator_____ LT Mediator_____

2. **Indicate your availability to serve as an Arbitrator:**

   Ready Availability_____ Infrequent Availability_____

3. **Would you respond to an immediate call as an Arbitrator: Yes_____ No_____**

Use this space for any other information about your Law Practice.