

FIFTH JUDICIAL DISTRICT OF PENNSYLVANIA
COURT OF COMMON PLEAS OF ALLEGHENY COUNTY



THE COMPULSORY ARBITRATION CENTER
CIVIL DIVISION
414 GRANT STREET • 702 CITY COUNTY BUILDING
PITTSBURGH, PENNSYLVANIA 15219
(412) 350-5625

ARBITRATOR REQUIREMENTS & APPLICATION INSTRUCTIONS

Requirements:

1. Be a member of the Pennsylvania Bar and be actively engaged in the practice of law in Allegheny County.
2. Report at 9am on the date summoned and must set the entire day aside to serve.
3. Hear all case evidence, decide factual disputes, and legal issues prior to entering an award.
4. Use a court issued Chromebook to access the case file docket entries and documents electronically from the Department of Court Records website.

Application Instructions:

1. Complete the attached Arbitrator Application form.
 - a. Note: You will be both summoned and paid at the address you list as “Business Address”.
2. Complete a W-9 form found in the Arbitration forms section on the Civil Division’s website.
 - a. List your name on line 1 (**NOT your firm’s name**)
 - b. Check “individual” on line 3
 - c. Use the same “Business Address” on lines 5 and 6 you listed on your Arbitrator Application form
 - d. Enter your **individual Social Security Number** in Part 1
 - e. Sign and date
3. Submit both forms to the Arbitration Supervisor, Anna Majocho, at AMajocho1@allegheycourts.us.

Social Security #: _____

Supreme Court I D #: _____

COURT of COMMON PLEAS of ALLEGHENY COUNTY, PENNSYLVANIA
CIVIL DIVISION

ARBITRATOR APPLICATION FORM

Name _____

Firm _____

Partner _____ Associate _____ Individual _____

Business Address _____ Telephone _____

Home Address _____ Telephone _____

E-Mail Address _____

Date admitted to the Bar of Allegheny County: _____

My practice consists of the following: (Indicate by Percentage)

Civil Law _____ %

Criminal Law _____ %

Family Court Law _____ %

Corporate Law _____ %

Municipal Law _____ %

Real Estate Law _____ %

Taxation _____ %

Decedent's Estate _____ %

General Practice _____ %

Answer the following questions:

1. Of the following types of actions, which do you feel most qualified to hear?

Trespass _____ Assumpsit _____

2. Indicate your availability to serve as an Arbitrator:

Ready Availability _____ Infrequent Availability _____

3. Would you respond to an immediate call as an Arbitrator: Yes _____ No _____

Use this space for any other information about your Law Practice.