



# Allegheny County Court of Common Pleas

**APPROPRIATE SERVICE MUST BE PROVIDED  
ACCORDING TO PROCEDURES LOCATED IN THE DISCOVERY SECTION OF THE CIVIL  
DIVISION WEBSITE**

***Fill out form and save a copy to email to the Court with your Motion.  
The filename of the form should be the GD number of your case.***

## Discovery Motion Form

Fields in red MUST be completed.

Motions with incomplete/no form WILL NOT BE HEARD Completed forms MUST accompany ALL Discovery Motions. All parties must be CC'd. Completed forms and accompanying motions must be emailed to:

**civildiscmotions@alleghenycourts.us**

You will be assigned a date and time via email.

**Is this Matter currently ON a Trial List?      Yes      No**

If "Yes" then the Motion **MUST** go to Calendar Control Judge

**Docket Number:**

*Contested*

*Uncontested*

(If you are unsure select CONTESTED)

Plaintiff(s),  
v.

**Motion Title (i.e. Motion to Compel):**

**Plaintiff/Counsel Contact Info\*:**

Defendant(s).

**Notes/Additional Party Contact Information\*:**

**Defendant/Counsel Contact Info**

### Required Certification

*The undersigned hereby certifies a good faith meet and confer has occurred or an attempt to conduct the same with the opposing party has been initiated via all contact methods currently known and available to the undersigned and, allowing a reasonable period of time, there has been no response.*

/s

Counsel/Moving Party