



Discovery **Motion Form**

Allegheny County Court of Common Pleas

**APPROPRIATE SERVICE MUST BE PROVIDED
ACCORDING TO PROCEDURES LOCATED IN THE DISCOVERY SECTION OF THE CIVIL
DIVISION WEBSITE**

***Fill out form and save a copy to email to the Court with your Motion.
The filename of the form should be the GD number of your case.***

Fields in red MUST be completed.

Motions with incomplete/no form WILL NOT BE HEARD Completed forms MUST
accompany ALL Discovery Motions. All parties must be CC'd. Completed forms and
accompanying motions must be emailed to:

civildiscmotions@alleghenycourts.us

You will be assigned a date and time via email.

Has this Matter ON or EVER BEEN ON a Trial List?

Yes

No

**If "Yes" then the Motion MUST go to Calendar
Control Judge**

Docket Number:

Contested

Uncontested

(If you are unsure select CONTESTED)

Plaintiff(s),

v.

Motion Title (i.e. Motion to Compel):

Plaintiff/Counsel Contact Info*:

Defendant(s).

Notes/Additional Party Contact Information*:

Defendant/Counsel Contact Info

Required Certification

***The undersigned hereby certifies a good faith meet and confer has occurred or an attempt to conduct the same with the
opposing party has been initiated via all contact methods currently known and available to the undersigned and, allowing
a reasonable period of time, there has been no response.***

/s

Counsel/Moving Party